

NSCS RESEARCH ENROLLMENT FORM

SCHOOL OF MIND, BRAIN AND BEHAVIOR

Forms are due by the **16th day** of the semester.

Registration Information

Student Name _____ Student ID # _____

Student Phone _____ Student Email _____

Class Standing: Fr So Jr Sr Semester/Session: Fall Spring Summer Year _____

NROS Course Number - select one course number below (must be active in Honors College to do Honors Sections)

COURSE TITLE	GRADING SCHEME	LOWER DIVISION		UPPER DIVISION	
Independent Study	Superior/Pass/Fail	<input type="checkbox"/> 199	<input type="checkbox"/> 299	<input type="checkbox"/> 399	<input type="checkbox"/> 499
Honors Ind. Study	Regular grades A-E	<input type="checkbox"/> 199H	<input type="checkbox"/> 299H	<input type="checkbox"/> 399H	<input type="checkbox"/> 499H
Directed Research	Regular grades A-E	--	--	<input type="checkbox"/> 392	<input type="checkbox"/> 492
Honors Dir. Research	Regular grades A-E	--	--	<input type="checkbox"/> 392H	<input type="checkbox"/> 492H

Number of Units: _____ [Each unit requires 45 hours of work, or about 3 hours per week during a typical 15 week semester.]

Project Advisor Information

Project Advisor (*faculty*) _____

Project Advisor Email _____ **Phone:** _____

Project Advisor Home Department _____

Secondary Advisor (*if applicable*) _____
(usually a grad student or postdoc)

Unit Limit & Project Continuation

Will enrollment in these credits put you over the unit limit of 19 units? Yes No

If yes, please contact your primary major advisor to request a unit increase prior to submitting this form.

Are you continuing the same research project that you were working on last semester? Yes No

Students may continue a project one time without being required to submit a new research proposal or 100% Engagement documentation. If you are continuing, you need only fill out the first page of this form. If your project continues for a third term, you will be required to submit a full enrollment packet again.

Required Signatures

Please ensure that all required sections of the form have been completed before signing and submitting form

Student _____ **Date** _____

Project Advisor _____ **Date** _____

Secondary Advisor _____ **Date** _____

NSCS Approval _____ **Date** _____

Office Use Only SECTION _____ COURSE # _____ DATE ENROLLED _____ ENROLLED BY _____

Student/Advisor Frequently Asked Questions

I want to do lab research, but I don't have a faculty mentor. How do I find a lab to work in?

Research labs rarely recruit undergraduate students, even if they are accepting new research assistants. It is therefore up to students to search for a lab much like they would search for a job. Networking is an invaluable way to find research positions and there are plenty of tools available online to help with the search. A good starting point is the Undergraduate Research page on the NSCS website: http://www.nscs.arizona.edu/undergraduate_research

What course number should I register for?

Lower-division vs Upper-division

This is at the discretion of the project advisor. NSCS Suggestion: Lower-division credit (199, 199H, 299, 299H) is appropriate when the student will be performing relatively simple tasks. Upper-division credit (399, 399H, 392, 392H, 499, 499H, 492, 492H) is appropriate for any student, regardless of class standing (Fr, So, Jr, Sr), as long as the work they are performing is sufficiently challenging.

Independent Study (199, 299, 399, 499) is graded using S/P/F grades which will not factor into the student's GPA and may be repeated an unlimited number of times.

Honors Independent Study (199H, 299H, 399H, 499H) is graded using regular A-E grades and will factor into the student's GPA, as well as earn Honors credit. Students must be active in the Honors College and the work they are doing should be qualitatively different from a non-Honors independent study. Advisors and students should follow the Honors College requirements for independent studies: <https://honors.arizona.edu/academics/advising>. Honors Independent Study may be repeated an unlimited number of times.

Directed Research and Honors Directed Research (392, 392H, 492, 492H) is graded using regular A-E grades and will factor into the student's GPA. Students should be making an intellectual contribution to a project or should be engaged in their own project and not just be performing routine tasks such as data entry or lab maintenance.

How many units should I register for?

Students are required to work 45 hours per unit that they register for. This amounts to approximately 3 hours per week, per unit. It is a good idea to work out your schedule with your mentor first, figure out how many hours per week you will work, and then determine how many units those hours are worth. Most students enroll for between 1-3 units, depending on how many hours they commit to working in the lab. Occasionally, units in excess of 3 are approved but the amount of time spent on research must not interfere with the student's academics.

My project advisor asked me to enroll for credit through their department. Is that ok?

We prefer that all NSCS students enroll for their research credit through the NSCS program. This allows us to keep track of our students' research: which of our students are doing research on campus and what, specifically, they are working on and with whom. This is especially useful when we are evaluating our students for eligibility for various awards and scholarships. We can add sections for any faculty member on campus, no matter what their primary department is. The assigned faculty member will get the SCH (teaching credit) and will assign the grade for the section.

How does my project advisor enter my grade?

At the end of the semester, your project advisor must enter your grade via the UAccess Instructor Center. Instructions can be found here: http://uits.arizona.edu/sites/default/files/workshops/watt/UAccess_Student_Instructor_Center.pdf

Still have questions?

Contact Maria Rodriguez, NSCS Program Coordinator, at mmrodriguez@arizona.edu.